



VERY IMPORTANT! PLEASE READ!

Dear Performer and Family,

Welcome to the Covey Center for the Arts! We're excited to have you with us! To help you have the best experience on the day of your performance please be aware of the following:

- Performers will only be able to enter via the 'Performer's Entrance', located just down the southwest loading ramp (Please see map included below.) Only performers and approved personnel will be permitted in the backstage area, and they will not be able to enter the lobbies once they are checked in. There are restrooms in the dressing rooms and a drinking fountain backstage for your convenience.
- Please arrive at your assigned time and have only one person accompany your performer to the check-in area to avoid crowding. Performers must be picked up at the same location after the performance.
- Performers are asked to limit the items they bring backstage. Please leave unneeded items at home to avoid crowding.
- We encourage all costume changes to be done in the green rooms or changing tents.
- We do not allow food or beverages (besides water) in the theater or in the lobbies. Those with food in these areas will be asked to leave. Participants may bring food backstage if their director allows it.
- The lobbies will be closed outside of regular business hours. At those times, no one will be permitted in the lobbies, including parents/families of performers.
- Public restrooms are not to be used for makeup, hair, or changing facilities. The lobbies and the theater are also not to be used for hair and makeup. Please use the dressing rooms backstage for these activities or come with hair and makeup already done.
- Parents/Friends/Audience members are not permitted onstage or backstage. Please arrange to pick up your participant in the loading bay after the performance.
- The new city center is under construction, which means parking at the Covey has become a bit more difficult! Most of our south lot is fenced off, but the lot to the south of the existing city center is available to our patrons. Please plan on some extra time to find a parking spot! A parking map is included online.

Other things to keep in mind:

- Tickets may be purchased online, in person, or over the phone. Please call the Box Office to claim any complimentary tickets approved by your organization. Ticket availability is not guaranteed.
- There is a \$3 per ticket fee to exchange tickets, including complimentary tickets. No tickets will be exchanged the day of the performance
- Lobbies will open one-hour prior to the event on Saturdays.
- The theater will open 45 minutes prior to performance.

Thank you for your patience, understanding, and cooperation as we work our way through this trying time. We're looking forward to your production!

Box Office

Lobby hours: M-F 10:00am-6:00pm

Phone: (801) 852-7007

Website: www.coveycenter.org

COVEY CENTER MAP

- = PERFORMER ENTRANCE/Exit
- = Parking Lot Entrance for drop off
- = drop off area
- ☒ = NO PARKING
- = possible parking areas

